



*It starts with Me*

## Orientation of newly elected directors

At the start of the service of a new director, the Chairman, President & CEO, Chief Financial Officer, Corporate Secretary and Chief Governance Officer give a newly appointed director a briefing on the Company's structure, business and the responsibilities of the Board and its Committees and how each operates. The new director is also furnished with copies of all relevant information about the Company and policies applicable to the directors, including the Company's Articles, By-Laws, Annual Report, Manual on Corporate Governance, Code of Business Conduct and Ethics and the Charters of the Board Committees. Updates on business and governance policies and requirements principally from the Philippine Securities and Exchange Commission, Philippine Stock Exchange, United States Securities and Exchange Commission and New York Stock Exchange, **as well as** new laws applicable or relevant to the Company and its business, particularly on financial reporting and disclosures and corporate governance, are presented in Board meetings or furnished to directors.

